



Pursuing success for all

Clavet Composite School

Mr. Brian Matisz, Principal brian.matisz@spiritsd.ca
Mr. Craig Reinhardt, Vice Principal craig.reinhardt@spiritsd.ca
Box 5, Clavet, SK S0K 0Y0
Phone: 306-933-1022

A respectful community of life long learners

To Whom It May Concern:

The following student/s is/are now enrolled at Clavet Composite School. Would you please forward his/her cumulative records, resource room files, or any other personal information, to the above address as soon as possible. If you are not in possession of these records please notify us.

Thank you for your cooperation.

Yours truly,

Brian Matisz
Principal

NAME OF STUDENT

GRADE

I, the parent/guardian of the above named student, authorize that the cumulative record be sent to Clavet School.

Name of Parent/Guardian

Date